



RECEIPT REQUIREMENTS

FSA SUBSTANTIATION

The IRS requires flexible spending account (FSA) participants to submit documentation to show their purchase was an eligible expense. Driven125 offers innovative solutions that simplify the substantiation process.

Why is Substantiation important?

The IRS requires that 100% of FSA expenses to be substantiated. This process validates that each claim and/or card transaction is an eligible expense.

What is Substantiation?

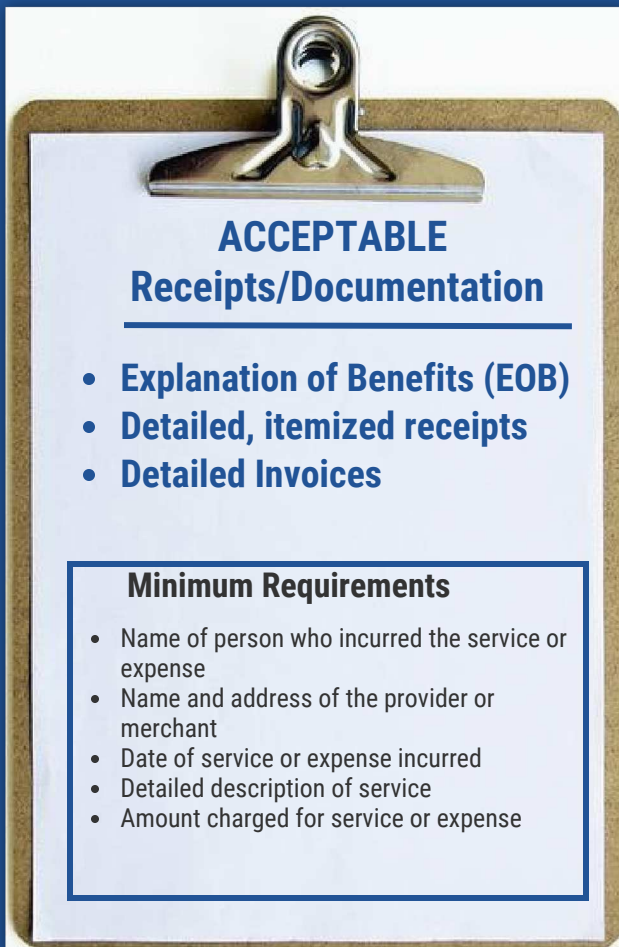
Supporting documentation (receipt) or data that confirms an expense/claim is eligible.

What is Debit Card Auto Substantiation?

The ability to electronically verify the eligibility of card transactions.

Why is a Receipt Required?

The claim requires substantiation (supporting documentation (receipt)) as proof the service is eligible before it can be adjudicated (approved/denied). Not all debit card purchases can be auto substantiated.

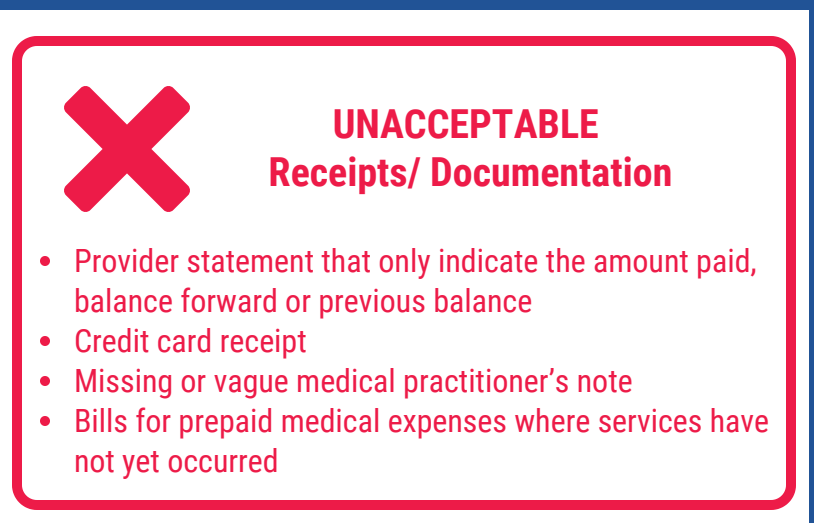


ACCEPTABLE
Receipts/Documentation

- **Explanation of Benefits (EOB)**
- **Detailed, itemized receipts**
- **Detailed Invoices**

Minimum Requirements

- Name of person who incurred the service or expense
- Name and address of the provider or merchant
- Date of service or expense incurred
- Detailed description of service
- Amount charged for service or expense



UNACCEPTABLE
Receipts/ Documentation

- Provider statement that only indicate the amount paid, balance forward or previous balance
- Credit card receipt
- Missing or vague medical practitioner's note
- Bills for prepaid medical expenses where services have not yet occurred

